

Risk Assessment

Name of activity, event, and location	Activity – Oligopoly Location – Nottingham	Date of risk assessment	01 July 2023	Name of who undertook this risk assessment	Jake Dixon (TL) 1 st Chilwell and Attenborough Scout Group
		Date of last review	07 September 2025		
		Date of next review	07 September 2026	Name of person conducting last review	Charlie Woodgett 1 st Chilwell and Attenborough Scout Group

What hazard have you identified? What are the risks from it?	Who is at risk?	How the risks are already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	Controls are ways of making the activity safer by removing or reducing the risk from it. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.
Risks encountered in Nottingham High School , fire, invacuation procedure etc	Young people, leaders, Event Volunteers	Follow the High School evacuation plan in the event of a fire. Follow Nottingham High School invacuation plan in the event of an emergency. Follow guidance from Nottingham High School staff.	
Roads and traffic: injuries from collisions between vehicles and people	Young people, leaders, Event Volunteers	Safety briefing given at the start. Young people must cross the roads and tram tracks at designated crossing points. Young people must walk on pathways. Advice given to be sensible around busy parts of the city and if in car parks.	
Weather: rain before and during the activity, hot weather causing heat exhaustion or sun stroke, cold weather causing hypothermia.	Young people, leaders, Event Volunteers	The leader will monitor the weather forecast in advance. Young people advised to come adequately dressed for the conditions. The leader will check weather before the event starts and tailor briefing to current conditions, eg, if icy, take extra care, and do not run. Event volunteers will advise participants on suitable clothing to wear and carry (including sun protection and waterproofs). Event volunteers will check that everyone's suitably equipped at the start of the meeting and have a few spare items available. A day pack containing drinks bottles, food and snacks as required should be carried by each participant. Leaders and event volunteers will monitor young people and return them to the High School if it gets too hot or the weather deteriorates.	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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Terrain: uneven ground, branches, nettles, cracks in pavements, trips over tables and chairs, slips on floor, cables etc.	Young people, leaders, Event Volunteers	Event volunteers will advise participants on suitable footwear and check everyone's footwear at check-in, no sliders or open toed shoes. Leaders, teams and event volunteers will carry first aid kits. Chairs are to be tucked under tables. Cables should not be run through walkways. Any spills should be cleaned immediately and a cordoned area/ wet floor sign should be put out to notify others of slip hazard. Designated start and end point, manned at all times. Emergency phone line in use.	
Security: lost children, terror attack, crime and YP become perpetrators of crime.	Young people	Event volunteers will set clear boundaries with all present. Young people will be signed off and on site at beginning and end of activity. Group instructed to remain together at all times. Emergency phone line in place. All young people write down this phone number before leaving. YP told to avoid particularly crowded spaces / large groups of people and told to call the emergency line/ return to high school if they ever feel unsafe. YP told to listen to police and officials guidance in the event of an emergency and team at high school to remain on alert to any disruption in public transport or any police incidents that may pose a risk to YP and formulate a plan to safely end the event. Each group gives at least one emergency contact number. Young people briefed that if they are lost they should find a responsible looking adult and ask them to call the Emergency number on their wristband. Briefing on interacting with members of the public (Stranger Danger). Group Leaders (not event volunteers) are responsible for ensuring young people are competent to be without an adult, or are accompanied by an adult, and are appropriately supervised within Scouting ratios and guidance.	
Public Transport Disorientation, Injuries when boarding or riding transport,abduction	Leaders Young People Event Volunteers	All personnel are to wear neckers whilst travelling on public transport (and throughout the event) for identification purposes. YP will be briefed to only travel on approved public transport. YP are to be aware of gaps when boarding and alighting the transport. YP should be aware of opening and closing doors. YP should stand in designated areas on platforms. YP should be advised to sit on public transport where seats are available. Groups should remain together at all times. YP are to be told to use alternative transport only in the case of emergency, and to inform the event organisers of their plans. In the event young people become stranded or lost they are to call the emergency line or ask a responsible looking member of the public and ask them to do so. YP are to use footbridges when crossing National Rail track where available, and to exercise extreme caution when foot crossings are needed (observing all instructions and signals at these foot crossings).	

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Sensory Overload/Mental Health Emergency Distress Anxiety	Leaders Young People Event Volunteers	Nottingham High School will act as the Safe Space and start/finish point for all groups. If a YP becomes overwhelmed or stressed they should call the emergency phone number and/or return to the High School.	
First Aid Emergency	Leaders Young People Event Volunteers	There should be a first aid kit carried by one member of each group, this will need to be presented before departure from High School. First aid trained persons will be stationed at the High School and around Nottingham, where possible. Where possible YP will administer their own first aid. Reminded that if in doubt, to call the emergency line. Event volunteers are to ensure that there are enough first aid supplies available for use in the event of a first aid emergency. Everyone should be aware of the location of the first aid kit. A means of contacting emergency services is to be available at all times. If emergency assistance is required someone should ring 999 or 112. The nearest defibrillators are located in the Forest Pavilion Changing Rooms or at RCCG CRA, 75 Raleigh Street EpiPens/Antihistamines/Inhalers should be carried by the individuals at all times however event volunteers should be aware of which YP are carrying them and where they can be found if needed in an emergency. Event volunteers to hold health forms for all participants. Participants cannot partake without a completed health form. Should a casualty require collection from offsite/ hospital treatment a minimum of 2 adults should travel with the casualty, where possible the second adult should be someone who knows the YP .	
Interaction with the Public Abduction Assault	Leaders Young People Event Volunteers	Groups will interact with the public throughout the event. When young people interact with strangers, they should be encouraged to be polite and thoughtful at all times. Young people should be discouraged from petting dogs without the owner's consent. They should also be encouraged to remain calm when approached by a dog off the lead. Young people should be instructed to look after each other and to raise the alarm if they feel uncomfortable or unsafe in a strangers company. In confined spaces such as on the public transport, young people are to maintain a close vigilance on each other to ensure their safety.	
Football/Sporting/Music events, and protests Assault Distress Anxiety Crime directed towards YP	Leaders Young People Event Volunteers	Event organisers are to carefully consider placement of game locations with regard to known large events happening concurrently, and where possible move them to minimise risk. Event organisers will monitor any events happening via media channels to inform roving supervisors to move to busy areas of the city if necessary. Young people are to avoid groups of the public who are visibly intoxicated and/or engaging in violent/aggressive behaviour. Young people are to be vigilant of any issues, and to report back to their leaders and the	

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		event organisers if any problems arise (calling the emergency services if appropriate).	
Overcrowding Crush Injuries Increased risk of slips, trips & falls Increased risk of sensory overload / mental health emergency	Leaders Young People Event Volunteers	Stagger arrival times at Nottingham High School. Remain within building capacity. Give safety briefing before participants leave. Including safe exit of the hall and avoiding particularly busy parts of the city. Station volunteers near likely busy areas.	
Open Water Drowning Hypothermia	Leaders Young People Event Volunteers	Groups instructed to avoid large bodies of open water where possible or where not possible, they should: Stay away from the water's edge Stick to designated footpaths, bridges and walkways Never attempt to cross bodies of water, except using a designated bridge Never attempt to enter a body of water for any reason If anyone is in danger in a body of water, they should phone emergency services immediately and inform emergency line Act sensibly and not run when walking alongside bodies of water; walk in single file where necessary	