

# Risk Assessment

Name of activity, event, and location	Activity – Oligopoly Location – Nottingham	Date of risk assessment	01 July 2023	Name of who undertook this risk assessment	Jake Dixon (SL) 1 <sup>st</sup> Chilwell and Attenborough Scout Group
		Date of next review	01 July 2024		

What hazard have you identified? What are the risks from it?	Who is at risk?	How the risks are already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<b>A hazard</b> is something that may cause harm or damage. <b>The risk</b> is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	<b>Controls</b> are ways of making the activity safer by removing or reducing the risk from it. For example, you may use a different piece of equipment or you might change the way you do the activity.	Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.  This is a great place to add comments which will be used as part of the review.
<b>Risks encountered in Nottingham High School</b> , fire, invacuation procedure etc	Young people, leaders, Event Volunteers	Follow the High School evacuation plan in the event of a fire. Follow Nottingham High School invacuation plan in the event of an emergency . Follow guidance from Nottingham High School staff.	
<b>Roads and traffic:</b> injuries from collisions between vehicles and people	Young people, leaders, Event Volunteers	Young people must cross the roads and tram tracks at designated crossing points. Young people must walk on pathways. Advice given to be sensible around busy parts of the city and if in car parks.	
<b>Weather:</b> rain before and during the activity, hot weather causing heat exhaustion or sun stroke, cold weather causing hypothermia.	Young people, leaders, Event Volunteers	The leader will monitor the weather forecast in advance. Young people advised to come adequately dressed for the conditions. The leader will check weather before the event starts and tailor briefing to current conditions, eg, if icy, take extra care, and do not run. Event volunteers will advise participants on suitable clothing to wear and carry (including sun protection and waterproofs). Event volunteers will check that everyone's suitably equipped at the start of the meeting and have a few spare items available. A day pack containing drinks bottles, food and snacks as required. Leaders and event volunteers will monitor young people and return to the High School if it gets too hot or the weather deteriorates.	
<b>Terrain:</b> uneven ground, branches, nettles, cracks in pavements, trips over tables and chairs, slips on floor, cables etc.	Young people, leaders, Event Volunteers	Event volunteers will advise participants on suitable footwear and check everyone's footwear at the start, no sliders or open toed shoes. Leaders and event volunteers will carry first aid kits. Chairs are to be tucked under tables. Cables should not be run through walkways. Any spills should be cleaned immediately and a cordoned area/ wet floor sign should be	

You can find more information in the Safety checklist for leaders and at [scouts.org.uk/safety](https://scouts.org.uk/safety)

## Risk Assessment

		<p>put out to notify others of slip hazard.</p> <p>Designated start and end point, manned at all times. Emergency phone line in use.</p>	
<p><b>Security:</b>lost children, terror attack , crime and YP become perpetrators of crime.</p>	<p>Young people</p>	<p>Event volunteers will set clear boundaries with all present.</p> <p>Young people will be signed off and on site at beginning and end of activity.</p> <p>Group instructed to remain together at all times.</p> <p>Emergency phone line in place. All young people write down this phone number before leaving.</p> <p>YP told to avoid particularly crowded spaces and told to call the emergency line/ return to highschool if they ever feel unsafe.</p> <p>YP told to listen to police and officials guidance in the event of an emergency and team at highschool to remain on alert to any disruption in public transport or any police incidents that may pose a risk to YP and formulate a plan to safely end the event.</p> <p>Each group gives at least one emergency contact number.</p> <p>We will have a lost child plan in place and follow it if needed.</p> <p>Briefing on interacting with members of the public (Stranger Danger).</p>	
<p><b>Public Transport</b> Disorientation ,Injuries when boarding or riding transport,abduction</p>	<p>Leaders Young People Event Volunteers</p>	<p>All personnel are to wear neckers whilst travelling on public transport (and throughout the event) for identification purposes.</p> <p>YP will be briefed to only travel on approved public transport.</p> <p>YP are to be aware of gaps when boarding and alighting the transport.</p> <p>YP should be aware of opening and closing doors.</p> <p>YP should stand in designated areas on platforms.</p> <p>YP should be advised to sit on public transport where seats are available.</p> <p>Groups should remain together at all times.</p> <p>YP are to be told to use alternative transport only in the case of emergency, and to inform the event organisers of their plans.</p> <p>In the event YP become stranded or lost they are to call the emergency line.</p>	
<p><b>Sensory Overload/Mental Health Emergency</b> Distress Anxiety</p>	<p>Leaders Young People Event Volunteers</p>	<p>Nottingham High School will act as the Safe Space and start/finish point for all groups.</p> <p>If a YP becomes overwhelmed or stressed they should call the emergency phone number and/or return to the High School.</p>	
<p><b>First Aid Emergency</b></p>	<p>Leaders Young People Event Volunteers</p>	<p>There should be a first aid kit carried by one member of each group, this will need to be presented before departure from High School.</p> <p>First aid trained persons will be stationed at the High School and around Nottingham, where possible.</p> <p>Where possible YP will administer their own first aid. Reminded that if in doubt, to call the emergency line.</p> <p>Event volunteers are to ensure that there are enough first aid supplies available for use in the event of a first aid emergency.</p> <p>Everyone should be aware of the location of the first aid kit.</p> <p>A means of contacting emergency services is to be available at all times. If emergency assistance is required someone should ring 999 or 112.</p>	

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		<p>EpiPens/Antihistamines/Inhalers should be carried by the individuals at all times however event volunteers should be aware of which YP are carrying them and where they can be found if needed in an emergency.</p> <p>Should a casualty require collection from offsite/ hospital treatment a minimum of 2 adults should travel with the casualty, where possible the second adult should be someone who knows the YP .</p>	
<p><b>Interaction with the Public</b> Abduction Assault</p>	<p>Leaders Young People Event Volunteers</p>	<p>Groups will interact with the public throughout the event.</p> <p>When young people interact with strangers, they should be encouraged to be polite and thoughtful at all times.</p> <p>Young people should be discouraged from petting dogs without the owner's consent. They should also be encouraged to remain calm when approached by a dog off the lead. Young people should be instructed to look after each other and to raise the alarm if they feel uncomfortable or unsafe in a strangers company.</p> <p>In confined spaces such as on the public transport, young people are to maintain a close vigilance on each other to ensure their safety.</p>	